



United States
Department of
Agriculture

Farmers
Home
Administration

Washington
D.C.
20250

FmHA/RDA AN No. 2726 (1900)
January 4, 1993

SUBJECT: Identifying and Reporting FmHA/RDA
Assistance to Employees, Relatives, and
Associates

TO: State Directors, District Directors,
County Supervisors, FmHA
Regional Directors, RDA

ATTN: County Committee members, closing agents

PURPOSE/INTENDED OUTCOME:

To implement FmHA Instruction 1900-D, "Processing and Servicing FmHA Assistance to Employees, Relatives, and Associates."

COMPARISON WITH PREVIOUS AN:

This AN is an authorized exception to AN No. 2725(1951), Field Office Servicing Options, which prohibits changing the county code in the borrower case number to implement special servicing options. Field offices are authorized to make changes to the borrower case number necessary to transfer all of the borrower's loans to another office for the purpose of satisfying the requirements of this AN and FmHA Instruction 1900-D.

Changes made to the borrower's case number to satisfy the requirements of this AN and FmHA Instruction 1900-D may have to be reentered when modifications to the accounting system described in AN No. 2725(1951) are completed in the fall of 1993. Please reference AN No. 2725(1951) for additional information.

IMPLEMENTATION RESPONSIBILITIES:

Assistant Administrator, Finance Office, will mail Attachment 1 of this AN to each FmHA/RDA borrower, individual or organization, of insured or guaranteed loan assistance, subsequent to issuing FmHA Instruction 1900-D and this AN.

EXPIRATION DATE: September 30, 1993

FILING INSTRUCTIONS:
Preceding FmHA
Instruction 1900-D

FmHA/RDA employees, County Committee members and closing agents, will review FmHA Instruction 1900-D. If you know of any relationship or association you have with an applicant for, or recipient of FmHA/RDA assistance, notify the FmHA/RDA official who is processing or servicing the assistance, according to §1900.153(b).

County Supervisors and District Directors, will mail Attachment 1 to each grantee and Attachment 2 of this AN to each applicant for FmHA/RDA assistance in your respective areas of processing responsibility. Review employee, applicant and recipient responses and identify any pending or existing assistance to FmHA/RDA employees, their family members, close relatives, business or close personal associates, as defined in FmHA Instruction 1900-D for each application or case identified, complete FmHA Guide Letter 1900-D-2 and submit to the State/Regional Director [or through the State/Regional Director to the Administrator if required under §1900.153(e) or §1900.155(a)]. Complete the actions required under §1900.153(c) of FmHA Instruction 1900-D.

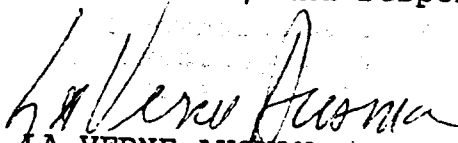
State/Regional Directors, will forward any employee response received to the appropriate processing/servicing official. Review County or District Office submissions of FmHA Guide Letter 1900-D-2, and, except for those cases described below, complete the actions required under §1900.154.


For assistance to a State, Region, Finance or National Office employee, complete the actions required under §1900.153(e).

For assistance to a relative or associate of a State/Regional Director, complete the actions required under §1900.153(f).

For assistance processed or serviced in the State Office (e.g. B&I assistance), complete FmHA Guide Letter 1900-D-2 and submit it to the Administrator. When completed FmHA Guide Letter 1900-D-3 is returned by the Administrator, complete the actions required under §1900.153(c).

As Administrator, I will review all FmHA Guide Letters 1900-D-2 and 1900-D-3 submitted by State/Regional Directors for review or concurrence, and respond as required by FmHA Instruction 1900-D.


LA VERNE AUSMAN
Administrator
Farmers Home Administration


for MARY ANN BARON
Administrator
Rural Development Administration

Attachments

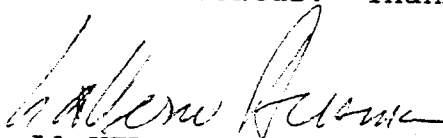
2726(1900)


FmHA/RDA AN No. 2726 (1900)
Attachment 1

SUBJECT: Identifying and Reporting FmHA/RDA
Assistance to FmHA/RDA Employees,
Relatives, and Associates

TO: All FmHA/RDA Borrowers

To assure the high standards of honesty, integrity, and impartiality maintained by FmHA/RDA employees, we need to identify any FmHA/RDA assistance provided to FmHA/RDA employees, their relatives, or their business or close personal associates. This includes insured or guaranteed loans to individuals or organizations. If you know of any relationship or association you may have with an FmHA/RDA employee, County Committee member, or closing agent, please notify the local FmHA/RDA office servicing your account. Your response will allow us to make special provisions for servicing, but will not affect your account status. Thank you for your cooperation.


LA VERNE AUSMAN
Administrator
Farmers Home Administration


MARY ANN BARON
Administrator
Rural Development Administration

FmHA/RDA AN No. 2726 (1900)
Attachment 2

SUBJECT: Identifying and Reporting FmHA/RDA
Assistance to FmHA/RDA Employees,
Relatives, and Associates

TO: Applicant [or Grantee]
address

To assure the high standards of honesty, integrity, and impartiality maintained by FmHA/RDA employees, we need to identify any FmHA/RDA assistance to be provided to FmHA/RDA employees, their relatives, or their business or close personal associates. This includes insured or guaranteed, loans or grants, to individuals or organizations. If you know of any relationship or association you may have with an FmHA/RDA employee, County Committee member, or closing agent, please notify the local FmHA/RDA office processing your application. Your response will allow us to make special provisions for processing, but will not affect your application status. Thank you for your cooperation.

FmHA/RDA Official
Title